



— THE PROBLEM

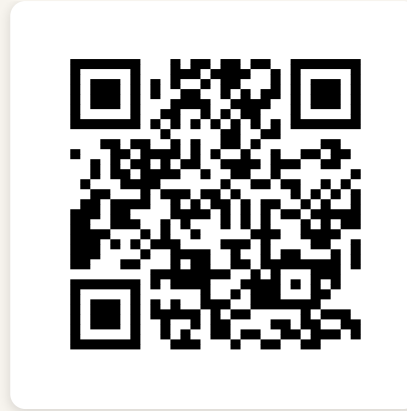
Governance still runs on paper and memory.

- Board packs are printed, couriered and out of date by the meeting.
- Minutes take weeks, and actions are forgotten.
- Finding a past decision means searching old files.

With Oxonia Senate

Oxonia Senate prepares the agenda and the pack, runs the meeting with live quorum and voting, and drafts the minutes for the secretary to approve and the chair to sign.

- AI-enabled. A person approves every official record.



Scan to tell us about your university
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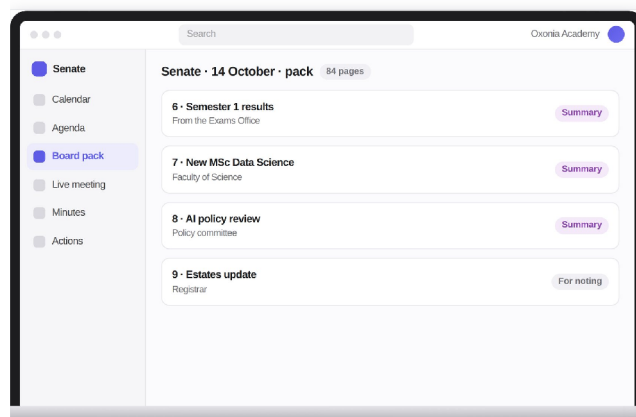
OXONIA

Senate

Council, Senate and committees, from agenda to signed minutes.

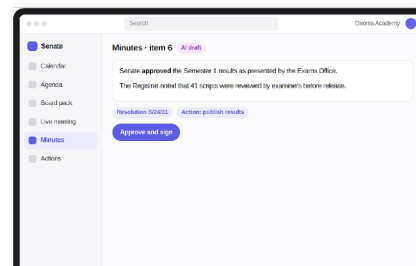
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— HOW IT WORKS

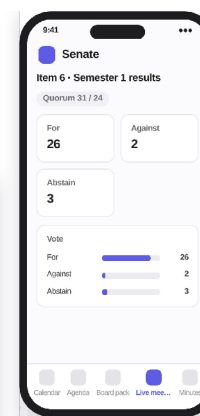


The board pack, with a summary for every paper

- 1 **Plan the governance year**
A calendar for every body and meeting, with paper deadlines and reminders to paper owners.
- 2 **Packs compiled for you**
Agendas and board packs built, every paper checked, with a one-page summary for each.
- 3 **Read anywhere, even offline**
Members read and annotate on a phone or tablet; a reading tracker shows who has read the pack.
- 4 **Vote with live quorum**
Quorum checked live; votes taken in the room or in the app.
- 5 **Minutes, signed**
Drafted from the transcript in your house style; the secretary edits and approves, the chair signs, and actions are chased by email and WhatsApp.



Minutes drafted for the secretary



Live vote and quorum

— ALSO INCLUDED

Ask Senate

Search every past minute and decision, with citations.

Registers kept for you

Resolutions and actions go straight onto their registers.

— WHO USES IT

Vice-Chancellor

Chairs, signs the minutes and asks about past decisions.

Secretariat

Agendas, packs, minutes and registers in one place.

Council and Senate members

Read, annotate and vote from a phone or tablet.

— WHAT IT MEANS FOR YOUR UNIVERSITY

Saves time

- Packs compiled and summarised for you.
- Minutes drafted from the transcript; actions chased automatically.

Saves money

- Digital board packs instead of printing and couriers.

— QUESTIONS UNIVERSITIES ASK

Can members read packs without a connection?

Yes. Packs are cached on the device in an encrypted vault and open offline; they are wiped if access is revoked.

Are AI-drafted minutes official?

No. Drafts are labelled as drafts until the secretary approves them and the chair signs.

Can we keep our own style of minutes?

Yes. Minutes are drafted in your house style.

Who owns our data, and is it safe?

Your records belong to your university. Each university's data is kept separate and every access is written to your audit log. We don't use your content to train AI models, and our AI providers work under business terms that don't allow training on it. Oxonia is built for Nigeria's Data Protection Act and the UK GDPR, and you can export everything.

How do we get started, and is there training?

People are invited once with their Oxonia Academy ID. Your records come in by import, staff and students get short lessons with certificates, even on WhatsApp, and our team plans the go-live with you.

— WORKS WITH THE REST OF OXONIA

One Oxonia Academy ID signs everyone in to every product your university gives them, and a launcher shows each person the products they may open.

Oxonia Compass

The leadership cockpit for the whole university.

Oxonia Policy

AI in the university, governed.

Oxonia Mark

Exam scripts marked, every mark explained.

Oxonia Office

Day-to-day administration, without paper.

Screens show illustrative data.